

## OFFICIAL MINUTES

The Le Grand City Council met in regular session on Tuesday, December 12<sup>th</sup>, 2023, at 7:00 PM at the Monet Center with Mayor, Jodi L. Abrahams presiding.

Public Attendance: Luke Wilson (CGA), 6 citizens.

1. Roll Call: Present: Judy Cecak, Todd Parrish, Tyler Sawyer, Don Weitzell, Troy Underhill. Also Present: City Clerk - Kylee Stone, Public Works - Rod Fehrmann,
2. Approval of Agenda: J Cecak made a motion to approve the agenda. Seconded by T Sawyer. Roll Call: 5-0. Carried
3. Oath of Office: T Underhill, D Weitzell, J Cecak
4. Consent Agenda: D Weitzell made a motion to approve the Consent Agenda with 4B being removed due to errors. Seconded by T Underhill . Roll Call: 5-0. Carried.
  - a. Approve October 10, 2023 Regular Council Meeting Minutes
  - b. Approve October 2023 Financial Reports
  - c. Approve November 2023 Claims for Payment
5. Citizens Forum: Complaint about a trailer and car with flat tires parked on Drury Lane. It makes it difficult and narrow to get around. Ordinance will be referred to regarding this issue.
6. Committee Reports:
  - a. Marshall Co Sheriff's Office: Deputy J. McMillen read the Sherriff's report.
  - b. Water/Wastewater: Rod Fehrmann presented. 50% done with lead checks and meter change outs. Municipal Pipe Tool found root balls in water main on Grandview. Coming back to in spring to see if why tree roots keep getting through.
  - c. RUT: Lagoon fence insurance claim approved. Check issued for \$995. Rod got 2 bids for replacing the fence.
  - d. Library: Stacia Foster reported for the library
  - e. Parks & Rec: December 15<sup>th</sup> will be the Christmas extravaganza. Chili supper is free will donation.
  - f. Fire & EMS: No attendance for Fire EMS – Donald Weitzell reported. 7 calls total
  - g. Clerk: Kylee Stone reported

## Claims:

Vendor	Reference	Amount
ALLIANT ENERGY/IPL	LIFTSTATION	258.56
ALLIANT ENERGY/IPL	MULTI-DEPT ENERGY BILL	2326.27
AMAZON CAPITAL SERVICES	LIBRARY PROGRAMMING & MATERIALS	301.21
BDH TECHNOLOGY	MONTHLY FEES	388.00
BOUND TREE MEDICAL	EMS SUPPLIES	177.33
CAPITAL ONE-WALMART	P&R GIFT HALLOWEEN CANDY	226.60
CENTRAL IOWA FARM STORE	MOWER REPAIRS	34.95
CESSFORD CONSTRUCTION	STREET MAINTENANCE	65.92
CLAPSADDLE-GARBER ASSOC	WATER PROJECT	12,629.10
COLUMN SOFTWARE PBC	ORDINANCE #251	98.04
COLUMN SOFTWARE PBC	ORDINANCE #252	99.18
COLUMN SOFTWARE PBC	11282023 JOINT MEETING MINUTES	40.50
COLUMN SOFTWARE PBC	CLERK/PUBLISHING	237.72

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CORWITH PUBLIC LIBRARY	LIBRARY MATERIALS	10.00
DENNIS DOSTAL	P&R GIFT – TROLLEY RIDES	900.00
EFTPS	FED/FICA TAX	2,757.43
HACH COMPANY	WATER CHEMICALS	332.69
HOME RENTAL CENTER	FIRE EQUIPMENT REPAIR	76.25
IOWA DEPT OF REVENUE	NOVEMBER WATER EXCISE TAX	758.35
IOWA FINANCE AUTHORITY	SEWER/BOND	14,210.00
IOWA ONE CALL	LOCATES – OCTOBER	18.00
IPERS	IPERS REGULAR	2,299.62
IRUA	NOVEMBER WATER READINGS	3,577.60
JOHN DEERE FINANCIAL	FIRE SUPPLIES	13.98
LE GRAND SANITATION	MONTHLY GARBAGE FEE	90.00
MARSHALL COUNTY SHERIFF	QTR 1 & QTR 2 FEES	13,235.00
MEDIACOM	LIBRARY PHONE/INTERNET	162.51
MEDIACOM	FIRE DEPT PHONE/INTERNET/TV	157.64
MEDIACOM	MULTI-DEPT PHONE/INTERNET	316.52
MENARDS	FIRE SUPPLIES	512.15
SCHENDEL PEST CONTROL	MONTHLY SERVICE - CC	40.06
TOP NOTCH TREE SERVICE	TREE REMOVAL	3,000.00
UNITED BENEFIT SOCIETY INC	FIRE DEPT	4.05
UNITED STATES POSTAL SERVICE	UB POSTCARD POSTAGE	143.82
VEENSTRA & KIMM, INC.	BUILDING PERMIT FEES	204.00
VERIZON	PHONES/IPADS	162.86
VISA CREDIT CARD	MULTI-DEPT EXPENSES	3,511.49
WEX BANK	MULTI-DEPT MONTHLY FUEL	185.25
XEROX CORPORATION	LIBRARY RENTAL/LEASE	78.33
Accounts Payable Total		63,403.26
Payroll Checks		12,775.33
***** REPORT TOTAL *****		76,178.59

7. 2024 Water Distribution Project Update by L. Wilson, CGA Project Manager.
8. Resolution 46-2023: Resolution approving acceptance of Engineering invoice #500636 for the 23-WD-0053 \$12,629.10 Le Grand Water Main Systems Improvement Project by Clapsaddle-Garber Associate of Marshalltown, Iowa for the City of Le Grand. J Cecak motioned to approve. T Underhill seconded. Roll Call: 5-0. Carried
9. Resolution 47-2023: A Resolution to amend authorizing the City Clerk/Treasurer to pay the vendors listed throughout the monthly billing cycle. D Weitzell motioned to approve. T Parrish seconded. Roll Call: 5-0. Carried.
10. Resolution 48-2023: A Resolution to amend adopting a policy regarding use of city credit cards. J Cecak motioned to approve. T Sawyer seconded. Roll Call: 5-0. Carried
11. A: Memorandum of Agreement (MOA) between the City of Le Grand, Iowa and Clean Energy Districts of Iowa (CEDI). J Cecak motioned to approve. D Weitzell seconded. Roll Call: 5-0. Carried  
B: Resolution 49-2023: A Resolution opposing Alliant Energy's electric rate Increase. T Sawyer motioned to approve. J Cecak seconded. Roll Call: 5-0. Carried.

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12. Resolution 50-2023: A Resolution fixing a date for a public hearing to amend the current budget for fiscal year ending June 30, 2024. T Underhill motioned to approve. T Parrish seconded. Roll Call: 5-0. Carried.
13. Discussion on the broken slide at the City Park. Public Works, Rod Fehrmann, T Sawyer and D Weitzell are going to go look at slide and see what the best option would be.
14. Discussion of FY25 Budget. Library, Roads, Parks and Recreation have all been completed, but not approved. There are meetings scheduled to continue to stay on track with the budget deadlines.
15. Council Members Report: T Underhill reports that he noticed light poles were up at the ball field, and also wanted an update on the Fire Dept building addition.

Mayor's Report: Discussed FY22 Audit Review Results. The City may possibly look into getting a CPA audit in FY26. If Council notices something that seems off, the Mayor has asked they bring it to someone's attention because corrections can be time consuming. City needs to make sure that the financial Administrative Policies are actively being used. Personnel Committee to do performance reviews and wage reviews for employees.

Meeting adjourned at 8:36 PM.

Respectfully submitted, KyLee Stone, City Clerk/Treasurer

Minutes published prior to approval.