

OFFICIAL MINUTES

The Le Grand City Council met in regular session on Tuesday, November 14th, 2023, at 7:00 PM at the Monet Center with Mayor Pro Tem, Don Weitzell presiding.

Public Attendance: Luke Wilson (CGA), 8 citizens.

1. Roll Call: Present: Judy Cecak, Todd Parrish, Tyler Sawyer, Don Weitzell. Absent: Troy Underhill. Also Present: City Clerk KyLee Stone, Public Works Rod Fehrmann, City Attorney Tom Hillers.
2. Approval of Agenda: T Parrish made a motion to approve the agenda. Seconded by T Sawyer. Roll Call: 4-0. Carried
3. Consent Agenda: T Sawyer made a motion to approve the Consent Agenda. Seconded by J Cecak. Roll Call: 4-0. Carried.
 - a. Approve October 10, 2023 Regular Council Meeting Minutes
 - b. Approve October 2023 Financial Reports
 - c. Approve November 2023 Claims for Payment
4. Public Discussion: Mediacom issue. Public works shop using Fire Dept Internet.
5. New Business: Public hearing opened at 7:04 PM.
 - a. Public Hearing on Ordinance No 251: an Ordinance amending the Code of Ordinances of the City of Le Grand, IA, by amending provisions pertaining to Fiscal management.
 - b. Approve Ordinance 251: motion made by T Sawyer. Seconded by J Cecak. Roll Call: 4-0. Carried.
 - c. Resolution 43-2023: Motion to suspend reading requirements of Iowa Code 380.03 for Ordinance No 251. Motion made by T Sawyer. Seconded by T Parrish. Roll Call: 4-0. Carried
 - d. Public hearing adjourned - 7:09 PM.
6. New Business: Public Hearing opened at 7:09 PM.
 - a. Public hearing on Ordinance 252: an Ordinance amending the Code of Ordinances of the City of Le Grand, IA, by amending provisions pertaining to Liquor Licenses and Cigarette and Tobacco Permits- Discussion and action.
 - b. Approve Ordinance 252: Motion made by J Cecak. Seconded by T Sawyer. Roll Call: 4-0. Carried.
 - c. Resolution 44-2023: Motion to suspend reading requirements of Iowa Code 380.03 for Ordinance No 252. Motion made by T Sawyer. Seconded by T Parrish. Roll Call: 4-0. Carried.
 - d. Public hearing adjourned - 7:15 PM.
7. Citizens Forum: no comments made.
8. Committee Reports:
 - a. Marshall Co Sheriff's Office: Deputy Rodgers read the Sherriff's report.
 - b. Water/Wastewater: Rod Fehrmann presented. City is working with IRUA on chlorine levels.
 - c. RUT: Brush dump has been closed. Public works is waiting on the wind to die down to burn the brush piles.
 - d. Library: Clerk reported for the library
 - e. Parks & Rec: The Haunted house was a success. December 15th will be the Christmas extravaganza. Chili supper is free will donation.
 - f. Fire & EMS: Fire Chief, Brad Mauseth reported there was no activity for the month. EMS – passed state inspection.

Claims:

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Vendor	Reference	Amount
ALLIANT ENERGY/IPL	LIFTSTATION	211.59
ALLIANT ENERGY/IPL	MULTI-DEPT ENERGY BILL	2,093.80
AMAZON CAPITAL SERVICES	PARK & REC HALLOWEEN SUPPLIES	245.25
AMAZON CAPITAL SERVICES	CITY HALL SUPPLIES	124.39
BDH TECHNOLOGY	MONTHLY FEES	388
CENTRAL IOWA FARM STORE	MULTI-DEPT SUPPLIES	42.5
CESSFORD CONSTRUCTION CO.	FIRE DEPT BUILDING MAINT	68.8
CESSFORD CONSTRUCTION CO.	CULVERT & SHOP DRIVEWAY	52
CLAPSADDLE-GARBER ASSOC	WATER MAIN PROJECT	21,054.05
COLUMN SOFTWARE PBC	OCT 2023 MINUTE PUBLICATION	185
COLUMN SOFTWARE PBC	PUBLIC NOTICE PUBLICATION	10.26
COLUMN SOFTWARE PBC	PUBLIC NOTICE ORDIN # 252	10.64
COLUMN SOFTWARE PBC	PUBLIC NOTICE/WATER PROJECT	23
COLUMN SOFTWARE PBC	CLERK/PUBLISHING	228.9
CON-STRUCT, INC.	PAY ESTIMATE #4 STREET PROJECT	11,875.00
CON-STRUCT, INC.	PAY ESTIMATE #5 STREET PROJECT	14,722.42
EFTPS	FED/FICA TAX	2,859.95
ESRI	GIS - ANNUAL FEE	1,100.00
EVERLY PUBLIC LIBRARY	LIBRARY MATERIALS - GIFT	40
GOVOFFICE, LLC	ANNUAL WEBSITE FEES	699.6
IOWA DEPT OF REVENUE	OCTOBER WATER EXCISE TAX	861.21
IOWA RURAL WATER ASSOC	2024 COMMUNITY MEMBERSHIP DUES	305
IPERS	IPERS REGULAR	2,428.95
IPERS	WAGE ADJUSTMENT SHELBY/RICHARD	5,377.34
IPERS	WAGE ADJUSTMENT SHELBY/RICHARD	7,806.29
IRUA	OCTOBER WATER READINGS	3,577.60
KEYSTONE LABORATORIES	MONTHLY WATER TESTS	15
KYLEE STONE	POSTAGE & TRAINING MILEAGE	101.26
KYLEE STONE	IMFOA FALL CONFERENCE MILEAGE	313.48
KYLEE STONE	UB MILEAGE REIMBURSEMENT	34.32
LE GRAND SANITATION	MONTHLY GARBAGE FEE	90
MEDIACOM	MULTI-DEPT PHONE/INTERNET	315.16
MEDIACOM	LIBRARY PHONE/INTERNET	159.54
MEDIACOM	FIRE DEPT PHONE/INTERNET/TV	157.64
MEDIACOM	MULTI-DEPT PHONE/INTERNET	632.34
MENARDS	FIRE DEPT BUILDING MAINT	129.98
MENARDS	MULTI-DEPT SUPPLIES	45.99
MENARDS	FIRE DEPT	612.88
MENARDS	CHRISTMAS DECOR FOR CITY	74.19
MUNICIPAL SUPPLY. INC	STREET MAINTENANCE	121.44
NICOLE PAUSTIAN	IMFOA FALL CONFERENCE MILEAGE	220.08

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XEROX BUSINESS SOLUTIONS	RENT/LEASE CITY HALL	116.49
SAM'S CLUB MC/SYNCB	WATER/POSTAGE	
SCHENDEL PEST CONTROL	MONTHLY SERVICE - CC	40.06
SENSUS USA, INC.	WATER/SEWER TECHNOLOGY	1,949.94
TRI-STATE LOCK SERVICE	KEY BACKS	49
TRU GREEN	PARKS GROUND MAINT.	199.5
UNITED BENEFIT SOCIETY INC		4.05
UNITED STATES POSTAL SERVICE	UB POSTCARD POSTAGE	141.78
VEENSTRA & KIMM, INC.	BUIDING PERMIT FEES	272
VERIZON	PHONES/IPADS	162.86
VISA CREDIT CARD	TRAINING & TRAVEL EXPENSES	1,723.54
VISA CREDIT CARD	MULTI-DEPT EXPENSES	536.69
WEITZELL, DON	MILEAGE REIMBURSEMENT	180.42
WEITZELL, DON	DON WEITZELL IPERS REIMBURSEMT	28.62
WEX BANK	MULTI-DEPT MONTHLY FUEL	969.67
Accounts Payable Total		77,121.93
	Refund Checks Total	
Payroll Checks		13,517.00
***** REPORT TOTAL *****		90,638.93

9. Discussion: Street Project Update- Luke Wilson presenting
10. Decision: Approve 2023 Le Grand Street Maintenance Seeding Liability. J Cecak motioned to approve 2023 Le Grand Street Maintenance Seeding Liability. Seconded by T Sawyer. Roll Call 4-0. Carried
11. Decision: Resolution 38-2023- Resolution approving acceptance of construction pay application No 4 for the 2023 Street Maintenance Project by Construct Inc of Marshalltown, IA for the City of Le Grand. T Sawyer motioned to approve Resolution 38-2023: Resolution approving acceptance of construction pay application No 4 for the 2023 Street Maintenance Project by Construct Inc of Marshalltown, IA for the City of Le Grand. Seconded by J Cecak. Roll Call 4-0. Carried
12. Decision: Resolution 39-2023- Resolution approving acceptance of construction pay application No 5 for Release of Retainage for Le Grand 2023 Street Project by Construct Inc of Marshalltown, IA for the City of Le Grand. T Parrish motioned to approve Resolution 39-2023: Resolution approving acceptance of construction pay application No 5 for Release of Retainage for Le Grand 2023 Street Project by Construct Inc of Marshalltown, IA for the City of Le Grand. Seconded by T Sawyer. Roll Call 4-0. Carried.
13. Decision: Resolution 40-2023- Resolution approving acceptance of Construction Invoice #500408 for the 2023 Street Maintenance Project by Clapsaddle-Garber Associates (CGA) of Marshalltown, IA for the City of Le Grand. T Sawyer motioned to approve Resolution 40-2023: Resolution approving acceptance of Construction Invoice #500408 for the 2023 Street Maintenance Project by Clapsaddle-Garber Associates (CGA) of Marshalltown, IA for the City of Le Grand. Seconded by J Cecak. Roll Call 4-0. Carried.
14. Decision: Resolution 41-2023- Resolution approving the Engineer's Statement of Completion for the Le Grand 2023 Street Maintenance Project. J Cecak motioned to approve Resolution 41-

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- 2023- Resolution approving the Engineer’s Statement of Completion for the Le Grand 2023 Street Maintenance Project. Seconded by T Parrish. Roll Call 4-0. Carried
15. Discussion: Water Distribution project Update- Luke Wilson presenting
 16. Decision: Resolution 42-2023- Resolution approving acceptance of Construction Invoice #500448 for the 23-WD-0053 Le Grand Water Main System Improvements Project by Clapsaddle-Garber Associates (CGA) of Marshalltown, IA for the City of Le Grand. J Cecak motioned to approve Resolution 42-2023: Resolution approving acceptance of Construction Invoice #500448 for the 23-WD-0053 Le Grand Water Main System Improvements Project by Clapsaddle-Garber Associates (CGA) of Marshalltown, IA for the City of Le Grand. Seconded by T Sawyer. Roll Call 4-0. Carried.
 17. Decision: Resolution 35-2023- Resolution approving the City Street Finance Report. J Cecak Motioned to approve Resolution 35-2023: Resolution approving the City Street Finance Report. Seconded by T Sawyer. Roll Call 4-0. Carried.
 18. Decision: Resolution 45-2023- Resolution approving the City of Le Grand Hybrid Work Policy. T Parrish motioned to approve Resolution 45-2023: Resolution approving the City of Le Grand Hybrid Work Policy. With a review at 01/09/2024 Council Meeting. T Sawyer seconded. Roll Call 3-0. Carried.
 19. Decision: Approve FY 23 Annual Finance Report. J Cecak motioned to approve FY23 Annual Finance Report. Seconded by T Sawyer. Roll Call 4-0. Carried.
 20. Decision: Lawn Mower Motor Replacement – T Sawyer Motioned to approve new motor for mower if it does not exceed \$5000.00 with shipping, subject to a 3-year warranty and there are funds in the FY24 Budget. Seconded by J Cecak. Roll Call 4-0. Carried.
 21. Discussion: Steve Larson Request for Reimbursement – City Clerk to turn into insurance.
 22. Discussion: Dollar General Property Tax Issue: Attorney Tom Hillers is going to handle.

Council Members Report

Mayor’s Report

Meeting adjourned at 8:40 PM.

Respectfully submitted, Kylee Stone, City Clerk/Treasurer

Minutes published prior to approval.