

OFFICIAL MINUTES

The Le Grand City Council met in regular session on Tuesday, September 12th, 2023 at 7:00 PM at the Monet Center with Mayor, Shane Sweitzer presiding.

Public Attendance:

Stacia Foster
Luke Wilson
Dustin Wright
Brad Mauseth
LouAnn Cooling

1. Roll Call: Judy Cecak, Todd Parrish, Tyler Sawyer, Troy Underhill, Donald Weitzell, Shane Sweitzer. Also attending: KyLee Stone (City Clerk)
2. Judy Cecak motioned to approve agenda; Seconded by Donald Weitzell – Roll Call: 5-0. Carried
3. Dustin Wright spoke about wanting to see how to go about making his driveway bigger. Originally his thought was to extend the dead-end road, but it will be too costly, so he is considering extending it to in front of his home. Council informed him that a permit will be required, and to come to City Hall to fill out the application.
4. Committee Reports:
 - A. Marshall County Sheriff Office – Deputy Cole read the August 2023 Activity Report. There were questions about 4-wheelers being street legal or if they require a permit. Deputy Cole was going to look into it and let us know.
 - B. Water/Wastewater – Everything with water is good. Wastewater – the levels are going down fast because of the rain.
 - C. RUT – Julian Street was completely and it should open up next week. Two trees in Waterwork Park that need cut down. Public works got a bid for \$3000.00 to take them out. A rock or gravel bucket is needed to be able to put on their equipment. Discussion about streets having grass and weeds growing in between cracks. They can be sealed, but they will come back. The best solution would to be to dig out and reseal.
 - D. Library - Stacia Foster reported activity report. Door count 487. The number of check-outs 547. E-book are almost 101 and amount saved by people borrowing instead of buying is about \$9700. There are a variety of programs going on at the library. Someone is wanting to donate children's books to the library sale and wanted to know where the money goes from the sale. It goes back to the Library Gift Fund.
 - E. Park & Rec – They are planning a Haunted House for Halloween. They are expanding this year. Starting to get planning for Christmas. They are looking for new committee members & custodian.
 - F. Fire/EMS – 9 calls from last meeting. They put on a 9/11 Tribute. They are having a fundraiser Saturday 16th from 5pm – 8pm. EMS – 5 calls, but may have been included with the fire report. Ambulance was sold and discussed where the funds are supposed to be deposited.
5. Consent Agenda:

Todd Parrish motioned to approve Consent Agenda; Judy Cecak Seconds the Motion. Roll Call: 5-0. Carried

 - A. Approve, August 8, 2023 Regular Council Meeting Minutes
 - B. Approve, August 2023 Financial Reports
 - C. Approve, September 2023 Claims for Payment

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Claims:

<u>VENDOR</u>	<u>REFERENCE</u>	<u>AMOUNT</u>
AAA Septic Services	Toilet Rental – City Park	\$85.00
Alliant Energy	Sewer/Utilities	\$225.05
Alliant Energy	City/Utilities	\$2363.26
Amazon	City Hall Supplies	\$108.93
Amazon	City Hall Storage	\$353.96
Amazon	Library Materials	\$84.20
Amazon	City Hall Supplies	\$51.66
Arnold Motor Supply	Vehicle Maintenance -Fire	\$22.99
Baker & Taylor	Library Materials	\$231.27
BDH Technology	Technology	\$1578.17
BDH Technology	Monthly Fees	\$380.00
Central Iowa Farm Store	Mower Repairs	\$1721.89
Central Iowa Farm Store	Road Supplies	\$96.38
CGA	Water Main Improvement	\$756.30
CGA	2023 Street Maintenance	\$4250.00
Column	August Publications	\$116.00
Con-Struct, Inc.	2023 Street Project	\$47286.25
Crystal Weig	Rental Refund	\$90.00
Dakota Supply Group	Snow Removal Supplies	\$1019.00
EFTPS	FED/FICA Tax	\$2955.16
Friends Marshalltown Library	Library Programs	\$100.00
Hardon's Plumbing	City Hall Repairs	\$482.94
Hiller's Legal	Attorney Fees	\$27.50
IAMU	Training	\$130.00
IA Dept of Revenue	August Water Excise	\$886.70
IA Prison Industries	City Hall Supplies	\$39.00
IPERS	Late Fee for June	\$22.75
IPERS	August Payroll	\$2342.03
IRUA	Water Readings	\$3577.60
ISU Extension	Training – Pest Control	\$45.00
ISU Extension	Clerk School	\$480.00
IAWEA	Training – Water/Sewer	\$210.00
John Deere Financial	Road Supplies	\$271.98
Julie Underhill	Halloween Décor – P&R Gift fund	\$341.44
Keystone Laboratory	Water Test – Wastewater	\$41.00
Keystone Laboratory	Monthly Bacteria Water Tests	\$15.00
Le Grand Sanitation	Monthly Fees	\$90.00
Marshall County Treasurer	Emergency Management Dues	\$2397.15
Mediacom	Fire Dept Phone/Internet	\$137.10
Mediacom	Library Phone/Internet	\$141.97
Mediacom	City Hall Phone/Internet	\$315.16
Menards	Sewer Supplies	\$15.98
Pace Payment	Monthly C.C fees	\$2.00
Schendel Pest Control	Monthly Pest Control – CC	\$40.06
Storey Kenworthy	GL Receipt Books	\$330.00
Tess Pohle	Driveway Variance Fee	\$50.00
Toyne	Fire Dept Vehicle Maint	\$563.28

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Tru Green	Grounds – Little League Park	\$177.45
United Benefit Society	Dues/Fire Dept	\$6.75
USPS	Utility Bill Postage	\$142.80
Veenstra & Kimm	Permit fees	\$136.00
Verizon	Cellphones/Ipads	\$162.64
Wex	Multi-Dept Fuel	\$472.32
Xerox	Printer Lease-Library	\$69.64
Z-Line LTD	Fire Dept Vehicle Op/Maint	\$36.79

6. **Discussion/Decision:** Water Distribution Project update by Luke Wilson with CGA. We are at the Environmental Review Stage. The review application is very detailed and a lot of information is to be submitted to them. They did get the clearance today that they need to proceed. Surveying as been asked to get started. Several weeks of surveying and drafting will happen. The prelim design with start late Fall and will start discussions with the public in detail. Then final design late winter early spring and then they can start applying for fund. Fund estimate is Summer of 2024 so work will start around Fall of 2024.
7. **Discussion/Decision:** Street Project update by Luke Wilson with CGA. Julian street is wrapped up. Payout is for the removal work and prep work. Testing of the street are going well and passing. They will be seeding the dirt starting Monday and Mid to late next week it should be back up. Everything is going really well. West bound lane intersection of Sheri Street was designed poorly so they went a little longer. Which is at a cost savings of six or seven hundred dollars. Council mentioned that southside of Webster Street the concrete is all busted up. Luke is going to look at it.
8. **Discussion/Decision:** Resolution 29-2023: Resolution approving acceptance of Construction Pay Application No. 2 for the 2023 Street Maintenance Project by Construct, Inc. of Marshalltown, Iowa for the City of Le Grand. Donald Weitzell motioned to approve Resolution 29-2023: Resolution approving acceptance of Construction Pay Application No. 2 for the 2023 Street Maintenance Project by Construct, Inc. of Marshalltown, Iowa for the City of Le Grand. Seconded by Troy Underhill. Roll Call 5-0. Carried
9. **Discussion/Decision:** Resolution 30-2023: Resolution approving acceptance of Construction Invoice # 50196 for the 2023 Street Maintenance Project by Clapsaddle-Garber Associates (CGA) of Marshalltown, Iowa for the City of Le Grand. Tyler Sawyer motion to approve Resolution 30-2023: Resolution approving acceptance of Construction Invoice # 50196 for the 2023 Street Maintenance Project by Clapsaddle-Garber Associates (CGA) of Marshalltown, Iowa for the City of Le Grand. Seconded by Troy Underhill. Roll Call 5-0. Carried.
10. **Discussion/Decision:** Resolution 31-2023 to fix a date for a public hearing on proposal to enter into a Water Revenue Loan and Disbursement Agreement and to borrow money thereunder in a principal amount not to exceed \$121,000. Judy Cacak motioned to approve Resolution 31-2023 to fix a date for a public hearing on proposal to enter into a Water Revenue Loan and Disbursement Agreement and to borrow money thereunder in a principal amount not to exceed \$121,000. Seconded by Donald Weitzell. Roll Call 5-0. Carried.

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11. **Discussion/Decision:** Tess Pohle Reimbursement for driveway variance fee. Troy Underhill motion to approve Tess Pohle Reimbursement for driveway variance fee. Seconded by Judy Cecak. Roll Call 5-0. Carried
12. **Discussion/Decision:** Accept Resignation for Mayor, Shane Sweitzer, effective 09/15/2023. Judy Cecak motioned to approved Resignation for Mayor, Shane Sweitzer, effective 9/15/2023. Seconded by Tyler Sawyer. Roll Call 5-0. Carried.
13. **Discussion/Decision:** Coverage at City Hall September 21st, 2023 from 2pm-5pm for election filings.

Council Reports: City of Le Grand Trick or Trick will be 10/31/2023 from 6pm – 8pm.

Mayor Reports: 3 Council seats and 1 Mayor seat open for election.

Mayor Adjourned the meeting at 07:57 PM

Respectfully submitted, KyLee Stone, City Clerk/Treasurer
Minutes published prior to approval.