

OFFICIAL MINUTES

The Le Grand City Council met in regular session on Tuesday, July 11, 2023 at 7:00 pm at the Monet Center with Pro Tem Mayor, Donald Weitzell, presiding.

Public Attendance:

Steve Larson
Stacia Foster
Cody Beach
Callie Beach
Dale Cecak
Brad Mauseth

1. Roll Call: Judy Cecak, Todd Parrish, Tyler Sawyer, Donald Weitzell, Troy Underhill. Absent: Shane Sweitzer. Also attending: Jill Apfel (City Clerk Interim), KyLee Stone (City Clerk), Nicole Paustian (Deputy Clerk), Rod Fehrmann (Public Works)

2. Judy Cecak motion to approve the agenda; Second by Tyler Sawyer – Roll Call: 4-0. Carried

3. Public Agenda: N/A

4. Committee Reports:

- A. Marshall County Sheriff Office – Deputy Cole read the June 2023 Activity Report. Public asked if there was anything they can do with a trailer that has been sitting at 404 Drury Lane in the wrong direction, with nothing hooked up to it and it taking a good part of the road for about a month. Deputy Cole informed them that he would go over there right away and take care of it.
- B. Water/Wastewater: Rod Fehrmann reported for Public Works. Planning and Design loan was approved by the Finance Committee. KyLee sent them the bank information. Should start in September. Dorsey & Whitney will send the Clerk everything needed. Lead and copper were testing and sent out to community. Need to check to see if it was in the Budget for 2024. Municipal Pipe Cleaning was her and got everything cleaned. Took about 4 years to get everything done and there they had a covid issue last year so they came this spring and finished and also took care of 2024.
- C. Rut: Rod Fehrmann reported for RUT. Con-Struct done with 4 intersections. They will start Julian soon. Hopefully in the next week or two. Rod will put it on the community sign when he gets a specific start date.
- D. Library: Stacia Foster reported for Library. Request to replace the door to library, which has not been budgeted. There is rot in the windows by the doors. It can not be clean because there are two window panes. Pictures were provided. Amend Budget from Library Gift. Council request that they provide 3 bids for them to approve.
- E. Parks & Rec: Dale Cecak reported for Parks & Rec. C & M Cleaning came in and did a deep cleaning and the city will be getting an invoice for that. Accepted Resignation from custodian and hired Stacia Foster as new part-time custodian. Renters from June 30, left a mess and stayed later than should have. They left cups, trash, beer, etc. They renters will not be getting their deposit and will not be allowed to rent anymore. A letter should be sent to renter informing them. Contract needs reviewed to make sure it states that there should be no alcohol. LEAP did not clean up very well when program was over. After rentals, they need to be checked to make sure they need cleaned and let someone know.
- F. Fire/EMS: Brad Masuseth read the June 2023 Activity Report. Ambulance is scheduled to be sold in September 2023. The addition that is wanting to be added on to the Fire State is ok for liability with the correct release being filled out. There will need to be bids that are supplied to the Council to review.

5. Consent Agenda:

Todd Parrish Motioned to approve Consent Agenda; Troy Underhill second the motion. Roll Call: 4-0. Carried.

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- A. June 13, 2023 Regular Council Meeting Minutes.
- B. Correct June 13, 2023 Minutes. “Judy Cecak motioned to approve Consent Agenda; Todd Parrish second the motion Roll Call: 4-0. Carried.
- C. June 2023 Financial Reports.
- D. July 2023 Claims for Payment.

Claims:

Vendor	Reference	Amount
AAA Septic	Toilet Rental – City Park	\$85.00
Alliant Energy	City/Utilities	\$2,277.69
Alliant Energy	Sewer/Utilities	\$244.65
Amazon Capital Services	Office Supplies	\$800.83
Amazon Capital Services	Office Supplies	\$123.35
Arnold Motor Supply	Park Repairs	\$83.18
Baker & Taylor	Library Materials	\$126.77
Carlson Ag Services	Spray Chemicals	\$288.00
CGA	Street Maintenance	\$7,250.00
CM Cleaning	Comm/Monet Cleaning	\$900.00
Demco	Library Gift/Material	\$159.50
Dinges Fire Company	Supplies	\$186.92
Fastenal	P& R Parts	\$58.34
Gilman Public Library	Library Materials	\$30.77
IAMU	Multi Dept/Safety Training	\$602.00
IA DNR	Annual Water Fee	\$99.58
IA Dept of Revenue	Water Excise Tax – May	\$802.39
IA Dept of Revenue	Water Excise Tax – June	\$813.52
IA League of Cities	Member Dues	\$884.00
IA Prison Industries	Utility Billing Post Cards	\$120.00
IRUA	Water Service	\$5,990.76
Le Grand Sanitation	Multi Dept/Garbage	\$90.00
Keystone	Water Testing	\$275.00
Keystone	Water Testing	\$15.00
John Deere Financial	Maint Supplies	\$552.19
Marshall County Engineer	Maint. Line Agreement	\$1,023.50
McFarland Clinic	Screening	\$102.00
MediaCom	Multi Dept/Phone-Internet	\$1,213.97
Menards	Multi Dept/Supplies-Parts	\$96.27
Menards	Supplies	\$17.37
Menards	Fire Supplies	\$35.94
Over Drive	Library Gift/Material	\$490.05
Scholastic	Library Gift/Material	\$108.00
Secretary of State	Clerk-Notary	\$30.00
Simmering Cory & IA Codification	2023 Ordinance Codes	\$96.00
Stacia Foster	Leap Support	\$599.00
Tri-State Lock Services	City Hall Supplies	\$42.00
Tru Green	Library Lawn Services	\$199.50
USPS	Water/Sewer Postage	\$133.92
Verizon	City/Telephone	\$325.24
Walmart	LEAP Supplies	\$353.06
Wendy Liera	LEAP Director	\$2500.00
WEX Bank	Multi Dept/Fuel	\$896.09
Xerox	Library Supplies	\$78.85

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6. Discussion: Water Distribution Project Update by CGA. Luke Wilson emailed project updates.
7. Discussion: 2023 Street Maintenance Project Update by CGA. Luke Wilson emailed project updates.
8. Judy Cecak approved pay application #1 for 2023 Street Maintenance Contractual, Inc in the amount of \$128,026.75; Troy Underhill second the motion. Roll Call: 4-0. Carried.
9. Todd Parrish motioned to approve the Little League to proceed with going through the proper channels to see about getting lights installed at Water Works Park Ballfield; Troy Underhill second the motion. Council request that they get estimates and bids for anyone who is donating their time, how they intend to pay for lights, costs of installation, etc. Roll Call 4-0. Carried.
10. Discussion: Steve Larson's request to be reimbursed for plumbing bills and carpet for his sewer backing up into his basement. Council requested estimates and more information from plumber about clog on invoice.
11. Judy Cecak motions to NOT approve Sewer Forgiveness for hose being left on at 205 N Webster ST; Troy Underhill second the motion. Roll Call: 4-0. Carried.
12. Tyler Sawyer motioned to approve Revised City Hall Hours; Judy Cecak second the motion. Hours are effective starting July 17, 2023. Roll Call: 4-0. Carried.

Reports of Council Members:

Nuisance Reports- Council would like to start enforcing the Nuisance Ordinance. This will be put on the agenda for next month Council Meeting. Sidewalk Ordinance will also be on next month agenda to see about enforcing it or removing it.

Mayor Report: N/A – Mayor Absent

Pro Tem Mayor Adjourned the meeting at 8:40 PM

Respectfully submitted, KyLee Stone, City Clerk/Treasurer
Minutes published prior to approval.